



Sub: Notice Inviting tender for supply of fully automatic washing machine at NIT Sikkim, Ravangla Campus, South Sikkim from reputed and registered Washing machine manufacturer / dealer.

SI No	Details	
1	Tender Floating Date	December 01, 2017
2	Tender receive Closing Date	January 12 th , 2018 (05:00 pm)
3	Tender Opening Date	To be notified to bidders after closing of tender by email.
4	Tender and EMD Fees type	Demand Drafts in favour of "The Director, NIT SIKKIM" payable at State Bank of India, Ravangla Branch (IFSC SBIN0007218)
5	Tender Fees	Nil
6	EMD for Fully automatic washing machine (non-interest bearing)	₹ 15,000/-
7	Tender document to be send to	Dean In Charge (Student Affairs) National Institute of Technology Sikkim Barfung Block, Ravangla Sub-division South Sikkim, Sikkim PIN 737 139, INDIA
8	For any Clarification	e-mail: - fisa.nitsikkim@gmail.com

Authorized washing machine dealers/manufacturers are invited to submit their bids on the basis of the following details.

Technical & financial bids must be submitted in separate sealed envelope. **Bidder must send Eligibility criteria supporting documents with the Technical Bid and Financial bid in separate two sealed envelope and both envelope put in another sealed envelope.** Other terms & Conditions, eligibility criteria remain as below. All washing machine will be used in NIT Sikkim for educational purpose only. It is mandatory to write email ID of bidder on the envelope for any communication.

Please note that for any query you please write through email to given email ID. Any kind of phone call or personal visit will not be entertained. If any kind of such activities are observed their tender will be terminated without assigning any reason.



The detail technical specifications of Fully Automatic washing Machine for NIT Sikkim campus:
(Tentative required quantity: 15-22)

Technical specification of fully automatic washing machine

1. Washing Capacity: 6.5 to 7 kg
2. Function Type: Fully-automatic Top load type (Single tub)
3. Tub Material: Stainless Steel
4. Tub Self clean: Yes
5. Digital Display: Yes
6. In-built heater: No
7. Wash mode: Daily, heavy, delicate, woolens etc.
8. Water level Selector: Yes
9. Body: Rust Free and anti-vibration type
10. Wheel Support : Yes
11. Spin Speed : Minimum 700 rpm
12. Other Features:

Detachable Lint Filter, Spin Shower, Buzzer, Collar Scrubber, Cold Water Inlet, outlet for drainage, water overflow protection, on/off timer, multiple Programs etc.

13. **Warranty:** At least three years comprehensive warranty on the unit and **5 years warranty in motor**. Vendor has to visit NIT campus **in three month interval for three years for maintenance of the supplied washing machine. Security deposit money will be released only after successful maintenance of the washing machine for whole period of three years.**

14. Power Features :

Single Phase 220 V, 50 Hz

Power rating: 330 to 400 Watt



Technical Bid

Eligibility Criteria:

1. **Tender no, Subject, due date contact details (email ID, mobile no) on envelop.**
2. Tender received as sealed envelope on or before due date.
3. Separate Eligibility criteria supporting documents. Technical and Financial Bid
4. EMD in form of Demand Draft in favor of Director NIT Sikkim.
5. **The copy of valid (a) Firm registration certificate (b) Trade License (should be valid for financial year 2017-18) (c) GST Registration Certificate; (d) PAN of the Firm (in case of Proprietary firms, PAN of the sole owner); (e) ISI certificates (for material) issued by the Bureau of Indian Standards for washing machine if any. (f) Copy of Membership certificates of recognized organizations / associations of washing machine manufacturers. For documents (a), (b) and (c) documents must be in washing machine/ or office /home related electronics equipment manufacturer. Documents showing other business will not be accepted and the technical bid will be rejected.**
6. Quotation according to Tender specification.
7. Warranty declaration of minimum THREE (03) years from date of delivery and installation with service for washing machine **as mentioned in technical specification and 05 years on motor.**
8. **Certificate of authorized dealership/supplier/manufacturer for quoted Washing machine.**
9. Technical Bid must be reported with detailed dimension, specification, photos and manufacture catalogue of the required items. **Mere declaration of complying with specification will not be accepted. Specification must be sustained in catalogues.**
10. Clearly mention differences if specification differ from NIT Sikkim's specification.
11. Winning bidder must furnish a declaration with bid for delivery of the **items within 30 days** from date of confirmation of the Order. If the bidder fails to deliver the product. Liquidity damage will be levied as per terms stated below.
12. **Declaration with authorized signature regarding willingness of providing of PBG and Liquidity damage.**
13. **Contact Nos., Mobile no, E-mail IDs of Authorized persons of the bidder must be given on each envelope.**
14. Signature and seal on each tender document page by authorized person of the bidder.
15. **The vendor should be an authorized and established washing machine supplier with track record of 2 years of supply of such equipment to central/state Govt. body or autonomous Institute, IITs, NITs.**

Other Terms and conditions

1. Any manufacturer, authorized dealer can participate in bid provided the specialization /dealing with washing machine.
2. **Components must be ISI certified and clearly mentioned supporting documents must be attached.**
3. **Approval of goods:** Financial bid or even purchase order may be cancelled or delivered washing machine may not be accepted fully or partially at any time if found that washing machine specification differ from NIT Sikkim's mentioned specification and differences / departures not yet informed to NIT Sikkim with Technical Bid. If found differences after payment, then PBG value may be forfeited and will not be refunded to bidder.
4. If technical specification differ then bidder must inform as separate document to NIT Sikkim with technical bid. This document cannot be merged with technical specification.
5. **Validity:** Bids shall remain valid for 180 days from date of the Tender closing Date.
6. **Counter Conditional tenders strictly not acceptable:** All the terms and conditions mentioned herein must be strictly adhered to by all the vendors. Conditional tenders shall not be accepted on any ground and shall be rejected straightway. Conditions mentioned in the tender bids submitted by vendors will not be binding on NIT SIKKIM.
7. **F.O.R. NIT Sikkim:** The quoted price must include the transportation and installation up to NIT Sikkim Ravangla campus and successful bidders have to supply Freight on Receipt (FOR) basis at NIT Sikkim.
8. **Delivery Period:** Delivery period for all items must be made **within 30 working days** after issuing of Purchase order. Otherwise. Liquidity damage will be levied if any valid reason is not provided in advance to the NIT Sikkim.



9. Applicability of GST as notified by Govt. of India shall apply including financial bid and the vendor must provide valid GST registration certificate/document.
10. Quotations may either be in (a) letter head or (b) as annexure on white page but duly stamped by the authorized signatory along with a forwarding letter on letter head.
11. Only invoices with serial numbers and printed with GSTIN number will be accepted.
12. Payment shall be made only after the delivery and installation of the goods & supplies against the Purchase Order from time to time.
13. Responsibility of ensuring quality and specification lies with the supply firm. The firm must get the sample washing machine approved by the committee and then supply the washing machine as applicable.
14. **Clarifications:** For any clarification you may please contact lisa.nitsikkim@gmail.com
15. **Payment condition:** 100% payment after delivery and successfully installation subjected to clause 17 below. If PBG is not received from supplier then 10% of PO value shall be deducted from the bill and kept as security deposit.
16. Packing, forwarding and transportation charges should be inclusive in the price. For any damage/loss during the transit, supplier will be solely responsible and damaged washing machine must be replaced by supplier at their own cost.
17. **Performance Bank Guarantee (PBG):** Non interest bearing @ 10% of the value of PO to be submitted to NIT Sikkim by the supplier along with delivery of material and invoice within 15 days from delivery as PBG. In case of failure, equivalent amount will be deducted from invoice value and kept as performance security for warranty period balanced will be paid to supplier. Validity of PBG must be up to 60 days after expiry of warranty period.
18. **Liquidity damage:** In case of failure in supply and installation within the specified period or parts of material, liquidity damage shall be charge at the rate of 2% per month.
19. If bidder fail to deliver the items on time, NIT Sikkim may cancel full order or part of the order and EMD value may be forfeited. NIT Sikkim may purchase desired items from other bidder as per its discretion.
20. **Warranty/Guarantee & On-site skill support:** Three years onsite comprehensive original manufacturer warranty from the date of successful installation and commissioning. The firm has to guarantee (declaration with bid) supply of spares for a minimum of period of 05 years. The Authorized Distributors and Dealers must attach certificate about their after sales and service facilities, escalation support for on-call on-site service or station technician etc.
21. **Service:** Response to ensure quality of services, the deputed technician from the Vendor shall have a minimum of 2 years of experience in the relevant field.
22. **Acceptance of Tender:** The Authority of NIT Sikkim does not bind itself to accept the lowest priced bid and reserves the right to reject any or the entire tender bids received without assigning any reason thereof.
23. **Extra Features:** If the bidder provides any other extra features on the material/specification which are not mentioned in the tender product specifications, then that shall be highlighted in clear terms, with documentary evidence/literature.
24. The Institute does not bind itself to offer any explanation to those bidders whose technical bids have not been found acceptable by the Technical Evaluation Committee of the Institute.
25. Signed copy of the tender document, with company seal, agreeing to the terms & conditions and declaration.
26. **Opening of Price Bids:** The Price Bid(s) of only those vendor(s) will be considered who are found technically qualified.
27. Tenderer or his/her authorized representative (with proper authorization letter for attending opening of technical bids and also for opening of price bids) may choose to be present at the time of opening of Technical Bids/Price Bids at their own cost.
28. The Director of NIT Sikkim may accept or reject any or all the bids in part or in full without assigning any reason and does not bind himself to accept the lowest bid. The Institute at its discretion, may change the quantity/upgrade the criteria/drop any item or part thereof at any time before placing the Purchase Order.
29. A bid submitted with false information will not only be rejected but also the vendor will be debarred from participation in future tendering process of NIT Sikkim.
30. The Vendors need to submit a certificate with the technical bids that they are not currently debarred or blacklisted in NIT Sikkim for any supplies, products or services, or at present in any national organization or educational institute/university.
31. In case of any dispute, the decision of the Director of this Institute shall be final and binding on the bidders.



NATIONAL INSTITUTE OF TECHNOLOGY SIKKIM

Ravangla Campus

Barfung Block, Ravangla Sub Division, South Sikkim-737139

32. In case the due date for opening tender happens to be a holiday, the same will be opened on the next working day. The timings will however remain unchanged.
33. **Credential of supply of similar washing machine in last two years to central Govt. /State Govt. / autonomous body must be enclosed. Preferably credential for items supplied to educational Institute like IITs/NITs/IISERs/ nationally reputed research Institute shall be enclosed. Bids of suppliers without credential may not be considered. Copies of POs/documents supporting suppliers shall be given. Value of orders in a year must be considerable amount.**
34. The drawing, specification etc. are provided with this tender document. The bidder have to read and understand carefully and in case of any doubt/suggestion have to contact undersigned through email only for clarification.

We look forward to receiving your rate quotations and thank you for your interest.

With approval of the competent authority, issued by

Dean In Charge (Student Affairs)

National Institute of Technology Sikkim

Ravangla, South Sikkim- 737139

Email: fisa.nitsikkim@gmail.com



Format for submission of Technical Bid

To be submitted by bidder

Format for Profile of the bidder

Sl No.	Particulars	Please Fill-in	Reference remarks if any	No/
01.	Name of the Firm			
02.	Address			
03.	Name of the contact person: Designation: Address Mobile no.: E-mail ID:			
04.	Month and Year of Establishment of Firm*			
05.	Whether the firm is Proprietary / Partnership Firm / Private Ltd. / Public Ltd. / Others.			
06.	Name(s) and addresses of Proprietor / Partners / Directors			
07.	Number of years of experience in this field*			
08.	Annual Turnover during last three years* (Enclosed audited financial statement or certificate(s) from Chartered Accountant 2016 – 17: 2015 – 16: 2014 – 15: *Turnover must be more than 20 lakh each year			
09.	Registration Number of the Firm*			
10.	PAN number of the firm or Proprietor*			
11.	Trade License (should be valid for financial year 2017-18) for washing machine related business			
12.	GST registration no			
13	Other desired documents as mentioned in pt 7 of technical			

***All fields are mandatory to fill with the copy of duly signed.**

Detail of Demand Draft submitted for EMD and tender fees:

Sl. No.	DD no	Date	Amount	Submitted for	In favour of



Technical Specification in details for fully automatic washing machine (Mere declaration of complying with specification will not be accepted.):

Sl. No.	Name of items	Specification	Qty	Photo and Drawing of the washing machine with catalogue no must provide by bidder
1	Washing machine	It is mandatory to mention the details of the specification with design. "As per specification "will not be considered. Specify in accordance to desired technical specification page number 2.	Unit	

Signed by

(Name)

Authorised Signatory of M/s (Bidder)

Official Stamp

Date and Place



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Financial Bid (will be considered for technically qualified bidder)

To be submitted by bidder

Sl. No.	Name of items	Unit Price (₹)	GST (@ %)	Qty	Total Unit Price (₹)	Grand Total F.O.R NIT Sikkim (₹) inclusive all taxes #
				One (01)		

quoted price should be inclusive all charges (taxes, transportation charges). NO extra charges will be paid.

Proforma for Direct Payment/Transfer to Bank Account by NIT Sikkim

To be submitted by bidder

Sl. No.	Particulars	Information
1	Firm (Beneficiary) Name	
2	Please enclose a cancelled cheque and copy of PAN card. Cancelled cheque & PAN card is to be submitted only once	
3	Complete Bank Account No. of the Firm [beneficiary]. [in case of change in bank account vendor should write to Account Office]	
4	Bank Name	
5	Bank Address	
6	IFSC Code no	
7	Mobile no (for SMS)	
8	Email ID (for information)	

We undertake that all information provided above is correct and NIT Sikkim will not be responsible in case of any error on the part of firm.

Note: This Proforma shall be enclosed with price bid

[Seal and Signature of the firm]



Undertaking form to be submitted with the technical part

To

The Director

NIT Sikkim

Sub.: Undertaking for *Tender No: Tender No: 74 NITS acadedmic DIC (SA) washing machine 2017-18 vol3* ___
date November 27, 2017

Dear Sir,

This is to undertake that I / We, owner(s) of M/s of (name of city) have read the above mentioned Tender document and have fully understood the points and their implications. We undertake that if I / We am / were given the contract, I / We will abide by all the terms and conditions of the Tender in letter and spirit.

Signed by

(Name)

Authorized Signatory of M/s (Bidder)

Official Stamp

Date:

Place: